

**BOARD OF ADJUSTMENTS & APPEALS
CITY OF BALCONES HEIGHTS
3300 HILLCREST DRIVE
BALCONES HEIGHTS, TEXAS 78201**

MINUTES

DATE: July 11, 2011

TIME: 5:00 P.M.

Members Present Linda Pohl Charles White Miguel Valverde
 Charles Matthies Lamar Gillian Suzanne de Leon

Members Absent: none

Sign in Sheet: No one signed in.

Sign in Sheet (Public Hearing):

I. Call to Order and Recording of Quorum:

Chair called meeting to order and quorum was present.

II. Approval of Minutes:

April 11, 2011

Motion: I make a motion to approve.

Motion by: Board Member Gillian Second: Board Member Matthies 5/0/0 PASSED

III. Public Hearing: (5:03 p.m.)

Case No. 2011-03: Commission will conduct a public hearing on the variance application submitted by Crossroads Mall Partners LTD for non conformity of Article 4.2.6 (1), Article 4.2.6 (3) and Article 4.2.5 (E) of the Zoning Code. This establishment is located at 4522 Fredericksburg Rd.

Public Hearing closed at 5:04 p.m.

IV. Business Matters:

Case No. 2011-03 The Board will hear, consider, and approve/disapprove a request submitted by Crossroads Mall Partners LTD for non conformity of Article 4.2.6 (1), Article 4.2.6 (3) and Article 4.2.5 (E) of the Zoning Code.

Eric Munshick representative from Crossroads Mall came up and explained the changes to be made and answered board member's questions. He stated work would be completed 45 days after it begins.

MOTION: I make a motion we approve variance # 1 by Crossroads Blvd.
(Fence to screen HVAC equipment with landscaping)

Motion by: Board Member Gillian Second: Board Member de Leon 5/0/0 PASSED

MOTION: I will make a motion with the condition that our City Administrator and Mrs. Cardenas have the opportunity to review it and approve it before it's done and if you are not happy with it then bring it back to us. (Variance #2 additional dumpster and trash compactor)

Motion by: Board Member de Leon Second: Board Member Gillian 5/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:23 p.m.

Submitted by:

Delia Flores
City Secretary

Minutes approved at the September 12, 2011 Board of Adjustments meeting.